**Coastline Community College**

**Department/Division**

 **Planning Year**

*Business/MS*

Annual Institutional Planning Report

ADDENDUM

**2013-14**

 **Program Student Learning Outcomes Data from the Previous Semester *(Provide Number & Percentage below)***

[The data have been provided for you below, with instructions for how it was derived]

This PSLO data were drawn from the following public site: <http://seaport.coastline.edu/studentlearningoutcomes.cfm>

Select by CCC
Select “statistical reports by term”
Select the term (spring 2013)
Select the SLO level you want (for this report, select “PSLO”)
Select your discipline using the drop-down box

Select course number (select “All”; wait a few moments) (Click “Print” if you want to save or print a PDF file of this data)

If you need to collect data on more than one program, select a different discipline and click “Refresh”

**Business:**

|  |  |
| --- | --- |
| **Total number of PSLOs/sections:** **(There are 3 PSLOs distributed across 26 Sections)**  | **3,26** |
| **Percentage of courses in which 80% or more of students fully achieved PSLOs: 8 courses/26 sections= 31%** | **31%** |

**M&S**

|  |  |
| --- | --- |
| **Total number of PSLOs/sections:** **(There are 3 PSLOs distributed across 11 Sections**  | **3,11** |
| **Percentage of courses in which 80% or more of students fully achieved PSLOs: 5 courses/11 sections= 45%** | **45%** |

**ECON**

|  |  |
| --- | --- |
| **Total number of PSLOs/sections:** **(There are 3 PSLOs distributed across 8 Sections**  | **3/8** |
| **Percentage of courses in which 80% or more of students fully achieved PSLOs: 0 courses/8 sections= 0%** | **0%** |

**Department Discussions Regarding SLOs (“Closing the Loop”) (Are there any PLSOs that are not being met? What can be done to improve overall achievement rates? Do you have any resource needs that could address SLO gaps? Etc.)**

The Business (Accounting, Business, Management and Economics) Department has discussed SLO achievement in the Faculty Meetings for the past year. The most critical areas that have surfaced relate to the achievement of all SLOs, these include:

1. Inactive Students being allowed to continue in courses and subsequently failing the course.
2. Active Students that subsequently do not complete all assignments resulting in a failing grade for the course.

These two areas impact large number of students making it extremely difficult to achieve SLOs.

The Department Faculty have agreed to be more purposeful in addressing these issues. To date the following actions are being taken:

1. Students are informed in the Course Syllabus, Course Profile and Letter of Agreement that completion of the Letter of Agreement prior to the census date for the class is required to avoid being dropped for Inactivity. Students not completing the LOA by the census date are being dropped.
2. We are testing the use of a Course Understanding Quiz (important dates and course requirements knowledge) in several classes to determine if this is an effective means of engaging students early and continuously in the course.
3. We are evaluating dropping students that have not completed assignments up to and including the midterm at the Last Date to Drop with a W.

The results of these actions will be reviewed in our Department Faculty Meetings beginning in Spring 2014.

Since the ECON Department was recently added to the Business Department (Fall 2103) these classes and program SLOs will be included in future Department Meetings.

*(Box will explain as needed)*

**New Annual Program/Department Goals**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Goal** | **5 yr Goal****Addressed** | **Project****Completion****Date** | **Lead****Employee** | **Comments** |
| The results of actively insuring student activity will be evaluated  |  | Spring 2015 | Rick Lockwood  | This goal applies to all faculty |
| Evaluate the relationship of specific Course Assessments to SLO Achievement:1. Consistency of Assessments across the department
2. Student writing skills
 |  | Spring 2015 | Rick Lockwood | There is a suspicion that writing assignments that are tied to SLOs are impacted by student’s lack of writing skill. |
|  |  |  |  |  |